

Dear Meisei Elementary School's Guardians

Suzuka Municipal Meisei Elementary School
Principal: Kobayashi Shingo

**Regarding going to and from school
during typhoon, heavy rain due to typhoon or heavy snow**

We have prescribed about the title of the matter as following table. Please confirm the contents and we'd like you to ask your understanding and cooperation.

1 Regarding going to and from school during storm warning, heavy snowfall warning and heavy rainfall warning due to approaching typhoon is announced

| Announced time | Action |
|---|--|
| ① Cancelled by 7:00 | Regular class |
| ② Warning is still under announcement as of 7:00 | Stand by at home until 11:00 (School lunch of the day is cancelled.) |
| ③ Warning is still under announcement as of 11:00 | Closure of school |
| ④ Warning is cancelled between 7:00 and 11:00. | Afternoon classes will open. →After finishing lunch at home, prepare for afternoon class and leave home so that children can arrive by 13:00. |
| ⑤ Warning is announced after school hour starts (8:25). | Close class right away → leaving in district group, possibly child pick up by guardian |
| ⑥ Although warning is not announced yet, wind and flood damage is expected. | Change of time to go to and from school or emergency closure of school |

※In the case of announcement of emergency warning

Against the emergency warning (Heavy rainfall emergency warning, storm emergency warning, blizzard emergency warning and snowstorm emergency warning) which may cause extremely serious disaster, we will take the same action mentioned in above table.

2 Regarding going to and from school during heavy rainfall warning or flood warning which is not involved typhoon

| Announced time | Action |
|---|---|
| ① Announced before school hour starts (8:25) | Regular class However, if Board of Education notifies us, or there is flood at school area, school may close, or children leave from school in group by district, or child pick up by guardian may be announced. |
| ② Announced between school hour starts and school hour ends | |
| ③ Although warning is not announced yet, heavy rain is expected | |

3 Emergency communication from school

- (1) Above communication 1 and 2 will be done by E-mail delivery system. Please refrain from direct call over the phone. If you are not the member of E-mail delivery system, please apply as soon as possible.
- (2) If Closure of school is done in whole city, Board of Education will notify either by 21:00 on previous day or by 7:00 on the day. Therefore, the E-mail from school will be after the notification of Board of Education. Please watch the E-mail carefully.
- (3) Due to the sudden change in weather, children have to go to or from school suddenly. Please be understanding of this.